



## City of Seattle COVID-19 Response

### Recommended Guidance for Daily COVID-19 Screening of Employees and Visitors

March 27, 2020

#### **Overview**

The Washington State Department of Health (DOH) recommends that all employers put daily COVID-19 screening protocols in place in order to prevent the spread of COVID-19 within workplaces. In accordance with [DOH recommendations](#), the City of Seattle will implement daily health screenings for all employees and visitors entering a City facility or worksite. Employees should complete the screening prior to the start of each work shift.

#### **Screening Protocol: What to do**

***Employees and visitors should answer the following screening questions:***

*“YES or NO, since your last day of work, or since your last visit to this facility, have you had any of the following:”*

- 1. A new fever (100.4°F or higher), or a sense of having a fever?\**
- 2. A new cough that you cannot attribute to another health condition?\**
- 3. New shortness of breath that you cannot attribute to another health condition?\**
- 4. A new sore throat that you cannot attribute to another health condition?\**
- 5. New muscle aches (myalgias) that you cannot attribute to another health condition, or that may have been caused by a specific activity (such as physical exercise)?\**
- 6. In the last 14 days, have you had close contact with a person who was known to be COVID-19 positive at the time you had close contact with them?*

***\*If an employee answers YES to any of the screening questions, then:***

- The employee must notify their supervisor immediately that they need to leave the workplace, but the employee does not need to provide their manager with specific details. The employee is strongly encouraged to notify SDHR of their symptoms as a public health precaution by emailing [SDHRCOVID@seattle.gov](mailto:SDHRCOVID@seattle.gov). The employee must not report back to work until 72 hours after the fever is gone and/or symptoms have improved, or as otherwise directed by their medical provider.
- Please see the [City's Workplace COVID-19 Protocols](#) for more information.

***\*If a visitor answers YES to any of the screening questions, then:***

- The City host must ask the visitor to please immediately leave the City facility or worksite. The visitor must not return until 72 hours after the fever is gone and/or symptoms have improved, or as otherwise directed by their medical provider.