

# How to reach SDCI

## Permits

|  |                |
|--|----------------|
| General Applications ( <i>Applicant Services Center</i> )..... | (206) 684-8850 |
| Address Assignment.....  | 684-8850       |
| Cashier.....   | 386-9780       |
| Design Review Program.....                                     | 684-4686       |
| Drainage & Sewer Review ( <i>includes side sewer</i> ).....    | 684-5362       |
| Master Use Permits.....  | 684-8467       |
| Sign Permits.....  | 684-8419       |

## Inspections

|  |          |
|--|----------|
| Automatic Inspection Scheduler.....                  | 684-8900 |
| Building, Electrical, and Mechanical Inspectors..... | 684-8950 |
| Boiler and Pressure Vessel Inspectors.....           | 684-8418 |
| Elevator Inspectors.....                             | 684-8950 |
| Inspection Services Division.....                    | 684-8950 |
| Site and Side Sewer Inspections.....                 | 684-8950 |

## Violation Complaint Line

|   |          |
|---|----------|
| Construction, Housing, Noise & Land Use Complaints..... | 615-0808 |
|---|----------|

## Information

|   |          |
|---|----------|
| General Department Information.....   | 684-8600 |
| Applicant Services Center (ASC) - <i>see hours on reverse</i> .....           | 684-8850 |
| Code Compliance ( <i>enforcement info</i> ).....                              | 615-0808 |
| Events & Classes.....   | 684-8880 |
| Licensing & Testing ( <i>gas piping, steam engineer, refrigeration</i> )..... | 684-5174 |
| Media Relations.....  | 684-5045 |
| Microfilm Library - <i>see hours on reverse</i> .....                         | 233-5180 |
| Property Owner/Tenant Assistance.....   | 615-0808 |
| Public Resource Center (PRC) - <i>see hours on reverse</i> .....              | 684-8467 |
| Publications.....   | 684-8467 |
| Rental Registration and Inspection Ordinance (RRIO).....                      | 684-4110 |
| Tech Support: Electrical Code ( <i>7 a.m.-4:30 p.m.</i> ).....                | 684-5383 |

## Administration

|                                |          |
|--------------------------------|----------|
| Office of the Director.....    | 684-8899 |
| Community Engagement.....      | 684-8880 |
| Land Use Code Development..... | 684-8880 |
| Accounting.....                | 684-7716 |



## Seattle Department of Construction and Inspections

**TTY: 7-1-1 or (206) 233-7156**

### Mailing Address

*(use for all SDCI services)*  
700 Fifth Ave., Suite 2000  
P.O. Box 34019  
Seattle, WA 98124-4019

### Office Locations

19th - 22nd floors of Seattle  
Municipal Tower, 700 Fifth Ave.

**see also Finding SDCI in Seattle Municipal Tower (on back)**

[www.  
seattle.  
gov/sdci](http://www.seattle.gov/sdci)

# FINDING SDCI in Seattle Municipal Tower

**Seattle Municipal Tower**  
700 Fifth Ave.

## Hours

SDCI office hours are Mon.-Fri., 8:00 a.m. - 5:00 p.m., except as listed at right.

## Entrance

The main entrance to Seattle Municipal Tower is located at the corner of 5th Ave. & Columbia St. Elevators are located in the rear of the main lobby on the 4th floor.

## Parking

Street, garage and lot parking are available on almost every block near our Seattle Municipal Tower offices. The closest garages are Seattle Municipal Tower Garage (entrances on both 6th Ave. and Cherry St.) and SeaPark Garage (entrances on both 6th Ave. and James St.).

## 19th floor

|  |                |
|--|----------------|
| <b>Office of the Director</b>  | (206) 684-8899 |
| <b>Community Engagement</b>  | 684-8880       |
| <b>Land Use Code Development</b>   | 684-8880       |
| <b>Design Review Program</b>   | 684-4686       |
| <b>Land Use Division</b>   | 684-8860       |
| <b>Code Compliance Division</b>  |                |
| Housing and zoning enforcement, construction enforcement, property owner/tenant assistance | 615-0808       |
| <b>Hours:</b> M, Tu, Th, F: 8:00 a.m. - 4:30 p.m. ; W: 10:00 a.m. - 4:30 p.m.              |                |

## 20th floor

**20th Floor Hours:** M, W, F: 8:00 a.m. - 4:00 p.m. ; Tu, Th: 10:30 a.m. - 4:00 p.m.

|   |          |
|---|----------|
| <b>Applicant Services Center (ASC)</b>  | 684-8850 |
| Building permit application and issuance, plan review, plans routing, over the counter permits, and Rental Registration and Inspection Ordinance (RRIO) registration and payment. Coaching for electrical, drainage, side sewer, building, residential, geotechnical, energy, environmentally critical areas, land use, and mechanical codes. |          |
| <b>Cashier</b>  | 386-9780 |
| <b>Land Use Division</b>  | 684-8860 |
| <b>Microfilm Library</b>  | 233-5180 |
| Email research requests: <a href="mailto:dpd_microfilm@seattle.gov">dpd_microfilm@seattle.gov</a><br>Please check our electronic library at <a href="http://web6.seattle.gov/dpd/EDMS">http://web6.seattle.gov/dpd/EDMS</a>   |          |
| <b>Public Resource Center (PRC)</b>   | 684-8467 |
| Permit history/research, Master Use Permit info, zoning maps, general zoning info, publications   |          |
| <b>Registered Side Sewer Renewal/Registration</b>   | 684-0802 |
| <b>Registered Side Sewer Exam Testing</b>   | 684-0802 |
| <b>Rental Registration and Inspection Ordinance (RRIO) Information</b>  | 684-4110 |
| <b>Trade Licensing &amp; Testing</b>  |          |
| Gas piping, steam engineer, and refrigeration   | 684-5174 |

## 21st floor

|                                      |          |
|--------------------------------------|----------|
| <b>Engineering Services Division</b> | 684-8950 |
| <b>Technical Code Development</b>    | 256-5157 |

## 22nd floor

|   |          |
|---|----------|
| <b>Boiler &amp; Pressure Vessel Inspections</b><br>(inspection requests, inspectors)  | 684-8418 |
| <b>Building, Electrical, Mechanical &amp; Pre-Construction Inspections</b><br>(building inspector office hours: 7:30 - 8:30 a.m.) | 684-8950 |
| <b>Elevator Inspectors</b><br>(inspections, requests, inspectors, general code information)                                       | 684-8950 |
| <b>Noise Abatement</b>  | 615-0808 |
| <b>Site &amp; Side Sewer Inspections</b>  | 684-8950 |

