



PROTECTED SPEECH, MARCHES OR RALLIES REQUIRING APPROVAL AND LICENSING

The grounds at Seattle Center are a public park.

The public is welcome to gather informally on Seattle Center grounds while following the campus rules.

For a copy of the campus rules please go to <http://seattlecenter.com/visitor-info/campus-rules>

Non-commercial gatherings, demonstrations and meetings MUST be approved and licensed to take place at Seattle Center if they do one or more of the following:

- Can reasonably be anticipated to exceed 75 people.
- Actively promote an event (time, location) at Seattle Center, through any means including social media, to the general public or media.
- Post signs, posters, banners, notices, or any similar objects on any Seattle Center property.
- Construct or place visual artwork or make any improvement to the campus.
- Use outdoor electrical power on the grounds, or lay cables or extending wires on the campus.
- Reserve any portion of any facility, room, or part or all of the campus grounds.
- Use sound or voice amplification, except battery-powered, portable equipment operated so as not to be heard by a person of normal hearing 75 feet or more from the sound source.
- Place tables, chairs, or other structures on campus of dimension greater than 3 ft. by 3 ft.
- Store placards, boxes or supplies.
- Use any flammable liquids.
- Include performing, picketing, demonstrating, displaying signs, leafleting, gathering signatures or actively soliciting donations in buildings.
- Exercise dominion or control over a portion of the campus, thereby limiting the general public's ability to use that area of the campus.

In order to coordinate grounds use, you will need to submit an event request if your event meets one or more of these qualifications. If your event does not meet the criteria to be licensed, we would appreciate your contacting us so that we can give you guidance on space availability and advise campus staff of your presence. Please call 206-615-0888 to request an application or to notify Seattle Center of your upcoming event. Our normal event deadlines do not apply for first time protected speech events, marches or rallies, however, 4+ weeks advance notice is appreciated and provides an increased chance of resources being available to support your event.

Terms and Conditions of License

- 1) Reserving outdoor space is subject to availability. Seattle Center will not reserve an indoor facility for protected speech events. Reserved grounds location(s) shall be designated by Seattle Center in consultation with the client to safely accommodate the client's activities and anticipated crowd size.
- 2) Seattle Center may require additional information or plans, such as a detailed security plan.

- 3) The client must cover all equipment, labor and facility charges incurred for the event, including costs related to excessive garbage or impact/damage to the facilities. A good faith deposit may be required.
- 4) The client is liable for all personal injury and property damage that is incurred during the event and may be required to obtain liability insurance.
- 5) No stickers are allowed at the event.
- 6) Vending is subject to Seattle Center policies and commission rates.
- 7) No hard-alcohol, gun or tobacco sponsors are allowed. Sponsorship is subject to Seattle Center review and policies.
- 8) Seattle Center must review all event signage and banner plans and must approve all product/promotional giveaways prior to your event. Seattle Center stage crews must hang all banners.
- 9) The client may rent sound systems and other equipment from other vendors rather than use Seattle Center equipment. The client may request a sound/equipment package bid from Seattle Center as comparison.
- 10) The client may rent stage equipment rather than use Seattle Center stage equipment; however, Seattle Center stage crews have jurisdiction over setting up the stages regardless of whether they are in-house or outside rentals.

Client Responsibilities

- 1) The client shall cover all labor costs. This includes but is not limited to Event Coordinator (ESR), Sound, Stage, Guest Services, Campus Security (ESU), Peer Security and Facilities & Maintenance (TFM) (see Sample Costs).
- 2) The client shall be responsible for covering cleanup and repair costs for excessive garbage, sticker removal, wax drippings and/or damage to Seattle Center property that results during the event.
- 3) The client shall be responsible for securing liability insurance or a waiver from City of Seattle Risk Management. A minimum of \$1 million per occurrence general liability coverage is usually required. More may be required depending upon the activities of the event. A waiver or proof of insurance coverage must be submitted to Seattle Center no later than 5 days before the event or the event will be canceled.
- 4) If requested, the client shall pay a deposit of 50% of estimated costs no later than 5 days before the event or the event will be canceled.
- 5) If requested, the client shall provide a complete written security plan to Seattle Center at the time of signing the Event License Agreement. The security plan should detail the following:
 - a) Name and phone number of the SPD contact that has been alerted to the event.
 - b) Name and contact information of lead security person that will inform Seattle Center of any concerns that occur during the event.
 - c) Structure and number of experienced hired/volunteer personnel in charge of handling conflicts.
 - d) Method of communication between hired/volunteer personnel (e.g., cell phones, radios).

Definitions

- 1) Protected Speech is any verbal or written communication intended to convey a non-commercial political, religious, philosophical, or other similar message to the public and may include distributing literature, seeking petition signatures, picketing, demonstrating, carrying signs, or other activities recognized by the courts as entitled to protection under the Federal or Washington State constitutions.
- 2) Commercial Activity/Speech is any activity requiring a City of Seattle Business License; any activity that is taxable under the City of Seattle's Business and Occupation tax; any direct or indirect activity or speech with the object of financial gain, benefit or advantage; any direct or indirect activity or speech that proposes or offers an exchange of valuable consideration for goods or services.

Sample Event Costs

Estimates are based on the client's event proposal information. The examples below are based on 2020 rates and are only meant to give an idea of potential costs. **They do not reflect what your costs will be and do not include liability insurance, permits or other costs external to Seattle Center.**

Sample # 1

(10 x 10 Space only – does not take a facility out of use)

Seattle Center Facilities					
Facility	# Days	Rate/Day	Total	Client %	Client Cost
10x10 Facility Fee	1	\$75.00	\$75.00	100%	\$75.00
Total			\$75.00		\$75.00

Estimated Cost to Client \$75.00

Labor	Rate	Total Hrs.	Total	Client %	Client Cost
Event Coordinator/ESR	\$81.75	1	\$81.75	100%	\$81.75
Total			\$81.75		\$81.75

Estimated Cost to Client \$81.75

Seattle Center Equipment						
Equipment	Quantity	# Days	Rate	Total	Client %	Client Cost
Tables	2	1	\$11.00	\$22.00	100%	\$22.00
Chairs	4	1	\$5.00	\$20.00	100%	\$20.00
Total				\$42.00		\$42.00

Estimated Cost to Client \$42.00

Estimated Total Cost to Client \$198.75

Sample # 2

(Small rally with speeches, full use of reserved space)

Seattle Center Facilities					
Facility	# Days	Rate/Day	Total	Client %	Client Cost
Broad Street Green Facility Fee	1	\$150.00	\$150.00	100%	\$150.00
Total			\$150.00		\$150.00

Estimated Cost to Client \$150.00

*Requires a 4-hour minimum labor charge.

Labor	Rate/hr.	Total Hrs.	Total	Client %	Client Cost
*Sound Tech	\$66.00	4	\$264.00	100%	\$264.00
Event Coordinator/ESR	\$81.75	4	\$327.00	100%	\$327.00
Total			\$591.00		\$591.00

Estimated Cost to Client \$591.00

Sample # 2 (cont.)

Seattle Center Equipment						
Equipment	Quantity	# Days	Rate	Total	Client %	Client Cost
Sound Package (up to 1 amp, 1 mixer, 2 speakers, 3 mics, 1 monitor, 1 playback device or input)	1	1	Incl. as needed w/4hr. min. sound labor	\$0	0%	\$0
Tables	3	1	\$11.00	\$33.00	100%	\$33.00
Total				\$33.00		\$33.00

Estimated Cost to Client **\$33.00**

Estimated Total Cost to Client **\$774.00**

Sample # 3

(Large multiple venue event with performances/speeches, full use of reserved space)

Seattle Center Facilities					
Facility	# Days	Rate/Day	Total	Client %	Client Cost
North Fountain Lawn Facility Fee	1	\$150.00	\$150.00	100%	\$150.00
Theatre Commons Facility Fee	1	\$150.00	\$150.00	100%	\$150.00
South Fountain Lawn Facility Fee	1	\$150.00	\$150.00	100%	\$150.00
Total			\$450.00		\$450.00

Estimated Cost to Client **\$450.00**

***Requires a 4-hour minimum labor charge.**

Labor	Rate/hr.	Total Hrs.	Total	Client %	Client Cost
*Sound Tech	\$66.00	6	\$396.00	100%	\$396.00
*Stage Lead	\$62.00	4	\$248.00	100%	\$248.00
*Guest Services	\$28.50	4	\$114.00	100%	\$114.00
*ESU Security	\$63.00	4	\$252.00	100%	\$252.00
Event Coordinator/ESR	\$81.75	6	\$490.50	100%	\$490.50
Total			\$1,384.00		\$1,384.00

Estimated Cost to Client **\$1,500.50**

Seattle Center Equipment						
Equipment	Quantity	# Days	Rate	Total	Client %	Client Cost
Sound Package (up to 1 amp, 1 mixer, 2 speakers, 3 mics, 1 monitor, 1 playback device or input)	1	1	Incl. as needed w/4 hr. min. sound labor	\$0	0%	\$0
Additional Wired Microphone	3	1	\$20.00	\$60.00	100%	\$60.00
Additional Wireless Microphone	2	1	\$90.00	\$180.00	100%	\$180.00
Stage Package (up to 8'x16'x24" stage-4 pieces, 1 set of stairs, 1 lectern)	1	1	Incl. as needed w/4 hr. min. stage labor	\$0	0%	\$0
Additional Stage Pieces	12	1	\$25.00/piece	\$300.00	100%	\$300.00
Fencing	80	1	\$10.00/piece	\$800.00	100%	\$800.00
Tables	10	1	\$11.00	\$110.00	100%	\$110.00
Chairs	20	1	\$5.00	\$100.00	100%	\$100.00
Total				\$1,550.00		\$1,550.00

Estimated Cost to Client **\$1,550.00**

Estimated Total Cost to Client **\$3,500.50**

Expense that may be incurred depending on event needs and impact:

***Requires a 4-hour minimum labor charge.**

Labor	Rate/hr.
ESU (Campus Security)	\$63.00
Event Coordinator	\$81.75
Facility & Maintenance (TFM)	\$50.00
*Guest Services	\$28.50
Peer Security	\$32.30
*Sound Tech	\$66.00
*Stage Intermittent	\$49.00
*Stage Lead	\$62.00

Sound Equipment	Rate
Sound Package (up to 1 amp, 1 mixer, 2 speakers, 3 mics, 1 monitor, 1 playback device or input)	Incl. as needed w/4 hr. min. sound labor
Additional Amplifier	\$35.00 each
Additional Mixer	\$35.00 each
Additional Monitor/Speakers	\$35.00 each
Additional Wired Microphone	\$20.00 each
Additional Wireless Microphone	\$90.00 each
CD Player	\$25.00 each
Direct Input	\$15.00 each
Press Box	\$25.00 each

***Varies according to specific needs**

Stage Equipment	Rate
Stage Package (up to 8'x16'x24" stage-4 pieces, 1 set of stairs, 1 lectern)	Incl. as needed w/4 hr. min. stage labor
Additional Stage Pieces	\$25.00/piece
Aluminum Fencing	\$10.00/piece
Bike Barricade	\$10.00/piece
Chairs	\$5.00 each
Dumpster Rental (estimate)	*\$400.00
Tables (8' rectangle)	\$11.00 each
Terraplas (ground protection)	\$8.00/piece

***Varies according to specific needs**

Projection & Video Equipment	Rate
DVD Player	\$25.00 each
Laptop Computer	\$150.00 each
Projector	*\$150 - \$1,200 each
Projection Screen	*\$40 - \$125 each
Video Monitor	*\$50 - \$200 each
Video Switcher/Preview Rack	\$200.00 each
Wireless Mouse	\$25.00 each